



PREP CHECKLIST

Here is a checklist of milestone preparation items to keep you on track as you prepare for your international volunteer experience with us. This list will also help ensure we receive all necessary documents and information from you before your trip.

- Select a project
- Submit application and registration fee
- Confirm dates, location, and project with Utopia Volunteers
- Apply for your visa if required by destination country
- Pay program fee (due 60 days before departure)
- Obtain national criminal background check
(submit copy to Utopia Volunteers at least four weeks before departure)
- Purchase flights
- Purchase travel insurance (submit confirmation to Utopia Volunteers)
- Get all necessary vaccinations and medicines
- Register your trip with the Smart Traveler Enrollment Program
- Skype with your in-country coordinator
- Pack your bags!

Utopia Volunteers is always available to help. If you have any questions, contact us at 1-855-785-2513.